

**Mincher Koeman** is looking to hire a full-time **Associate** to join their team in our Calgary and/or Canmore offices.

Are you a litigator who views the law as a tool for positive societal change? Are you a litigator who believes in using the most effective process and tools available to achieve a successful outcome for your client? Do you prefer cutting-edge technology to streamline your role, make working in designated location a thing of the past and make life simpler for your clients? Do you approach matters with a view to resolving issues amicably, but are willing to use tools available to you as lawyer to resolve the issues including using litigation? Do you believe in ensuring your client remains educated about their matter at all times, and is able to make well-informed decisions. If so, Mincher Koeman is the team for you. Working with Mincher Koeman means you will be part of a team of engaged and hardworking lawyers who take pride in the area in which they practice.

We have created a relaxed culture focusing on continuous learning that allows personal and professional growth. Our busy firm located in Calgary primarily practices Family Law and works directly with First Nations groups. We've recently expanded our services and opened a Canmore location. Our Canmore location focuses on family law, estate and wills, real estate law, and administrative law.

At Mincher Koeman, we believe in working as a team and using each lawyer's skills to best achieve the client's desired results. As a result, all lawyers can call on their colleagues for assistance in last-minute drafting or court appearances are required, providing flexibility for lawyers and work-life balance while also maintaining high standards and representing clients in trials and emergency matters.

As a member of Team MK, you will also receive a competitive salary with achievable targets and an advantageous bonus structure. In addition, we provide parking, health, and dental benefits and exceptional flexibility. We pride ourselves on our innovative approach to work. When possible, we adopt a flexible work-from-anywhere arrangement for our team. We allow you to manage your cases remotely and fully access your files. Unless you must be in Court or present for an in-person meeting, you can complete your work wherever suits you best.

#### Responsibilities

- Provide effective and user-friendly advice and support to clients and other team members;
- Review, draft, and negotiate a broad range of legal documents including separation agreements, pleadings, land titles documents, and legal opinions;
- Identify and analyze a variety of legal issues and have the ability to distill large volumes of information into focused and simplified language to effectively advocate on behalf of your client;
- Conduct legal research and analysis and provide legal advice and direction based on your findings;
- Attend mediations, arbitrations, and Court hearings and effectively advocate on behalf of your clients; and
- Prepare legal opinions on new legislation and the impact it may have on specified demographic groups.

## Qualifications

- LL.B. or Juris Doctor, qualified to practice in Alberta, and a member of the Law Society in good standing;
- A minimum of 3 years' experience in litigation (family, Aboriginal or civil) or criminal law • Experience working in family law or aboriginal law;
- Strong business acumen and analytical skills;
- Strong interpersonal skills;
- Strong litigation skills and drafting skills;
- Excellent negotiation skills;
- Exceptional communication skills (written, verbal, public speaking, and interpersonal);
- A strong ability to prioritize competing demands and the ability to work under pressure;
- Excellent customer service skills; and
- Organized, with excellent file management skills